

GOVT.DEGREE COLLEGE
NARSIPATNAM
BOTANY DEPARTMENT
DEPARTMENTAL MINUTES

Departmental Activity Minutes-I

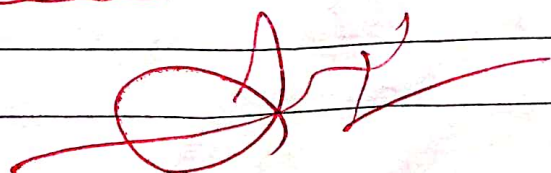
Date: 21-01-2022

The Botany department review meeting has been held at 4:00pm today in the Botany classroom for reviewing the activity conducted so far.

It is observed that the Semester II & IV Examination have been conducted during Dec 2021 - Jan 2022. The first year admissions are still going on through OAMDC-2022. But the class work has commenced in Dec 2021 as per the Annual Academic calendar.

It is also observed that student seminars have been conducted. Assignments and extension activities for also participate by the students giving some valuable words to students in the class room to build mentally strongly while giving a seminars and also guide some body languages and facial expression while delivering the content which was effectively to people.

The workload for this semester is divided as to the department of Botany. (P. Siva Prasad)



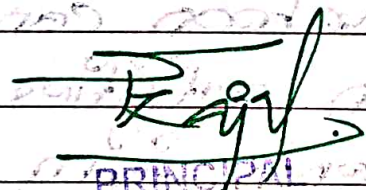
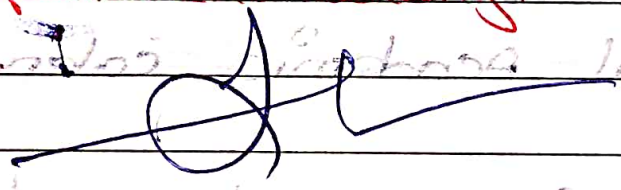
Semester - I: Fundamentals of Microbiology
and non-vascular plants

Semester - II: Basics of vascular plants
and phytogeography.

Semester - III: plant tissue culture and
its applications.

It is also decided that the
practical workload for all the following
semesters are taken by the department
of Botany.

member of department botany
P. Siva Prasad



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Departmental Minutes - 2



Date: 22-6-2022

2022-2023

The department committee met at 4 o'clock. The meeting observed that the semester I, II and III Exams have been conducted by Andhra University during April to May 2022 and the VIIth semester results have been announced.

Number of students appeared :- 43

Number of students passed in Botany : 40

It is observed that the community service project (CSP) at the end of semester - II has been commenced from 01.06.2022. The students admitted during 2020-2021 and 2021-2022 have taken up the CSP work by the mentor from Botany department.

Sri P. Siva Prasad - IInd Biotechnology.

The students have been properly oriented to take up the CSP work with 4 components.

- (i) Socio economic survey.
- (ii) Social awareness campaign.
- (iii) main project implementation.
- (iv) viva-voce (present presentation)

The first three components have been successfully completed. we have mentored the present very closely and the

students are writing the project now.

The government also advised or directed
II year students to register themselves for
internship at the end of the semester IV
as per the APSCHE guidelines.

The work load of the following
Semester is taken as follows

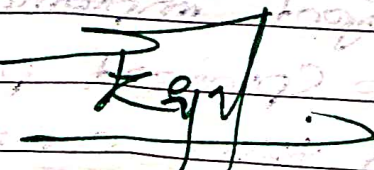
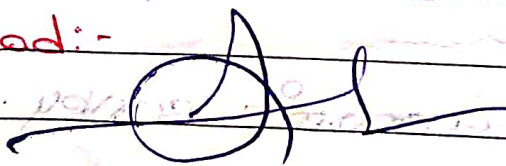
Sem - II: Anatomy & Embryology

Sem - IV - P 4 - plant physiology

- P 5 - cell biology, genetics and
plant breeding.

The above papers which contain
theory and practical are taken by
department and it is also report.
academic records for NAAC
which is due to hold in Dec. 2022

member of department botany.
P. Siva Prasad:-



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Departmental Minutes - 3

Date: 19-07-2022

A. review meeting of department of Botany held by Sri. P. Siva Prasad. Lecturer in Botany.

1) The meeting observe the community service project (CSP) for the academic year 2021 at the end of second semester have been successfully completed and it gave the faculty and students an feeling of satisfaction towards their commo for their habitation. It gave the students an insight into Research culture through this project.

2) In this month we have to organize the viva-voce of the CSP from 10:30 AM to 12:00 pm to the first year students.

3) Vaccination of booster dose for the students has also taken up as a preventive measure against Covid-19

4) The results of semester-I and semester-II have come in and they are as follows

semester - I

No of student Appeared = 35

No of student passed = 30

Semester - III

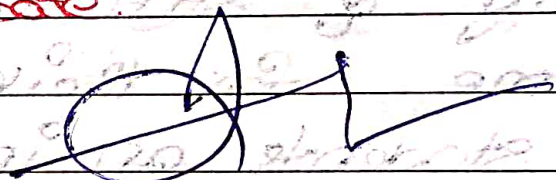
No of students appeared = 95

No of students passed = 42

It is resolved to concentrate on the failed candidates in sem-III also after imparting personal counselling.

Member participate

P. Siva Prasad



19/7

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Departmental Minutes

Date: 4-9-2022

A review meeting of department of botany held by Sri P. Siva Prasad. The meeting observe the marks of mid Exam-I conducted on the previous paper to give some suggestions about the mid exam-I to give remedial coaching to Semester-II students.

A seminar conducted to the both 1st year and 2nd year students to eliminate their fear while giving a seminar and giving some measures while dealing with subject concepts.

Internship conducted to IInd Bsc Botany which was in their academic year as suggested by the APSCHE. The students enrolled successfully in the website and make some awareness on in the internship.

The institutions provides the internship program are:

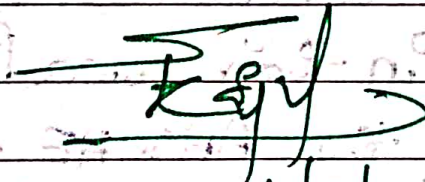
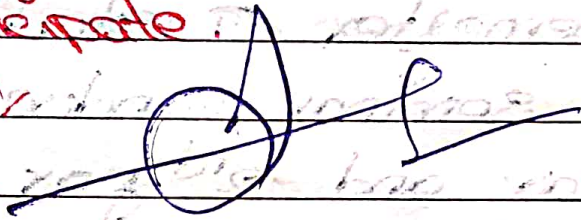
- (1) AP Forest department.
- (2) Prasanthi nursery
- (3) Suguna cooler plant.
- (4) APS R.T.C

Announcement of mid-II Exam to students on September (03.09.2022) and conducting

to mid to the all groups
conduction of internal and external
Exams in the class and commencement
of uploading marks on website.
Giving model papers to 1st and 2nd
year students.

Members participate.

P. Siva Prasad



4/9/22

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Departmental Minutes



Date: -10-10-22

The Department of Botany has been held a meeting at 12:00pm to discuss the academic activities for the academic year 2022-2023 after the semester examinations.

The students of 3rd semester are expected to attend classes from 10.10.2022 as per Andhra University calendar. However, since the University Examination for 2nd semester have been rescheduled upto 21.10.2022 the class work will commence from 22.10.2022 only.

The workload adjusted to departmental lecture as follows

Sri. P. Siva Prasad:

paper - I Fundamentals of Microbiology

paper - III Anatomy and Embryology

paper - VI - B - 6 - plant tissue culture

paper - VI - B - 7 - Mushroom culture

All the practicals and theory classes are taken by Sri. P. Siva Prasad. to B.Sc Botany of I, II, III year students. Thus the workload is 24 hours in a week.

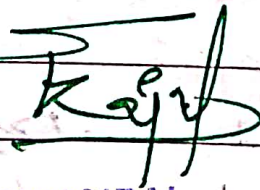
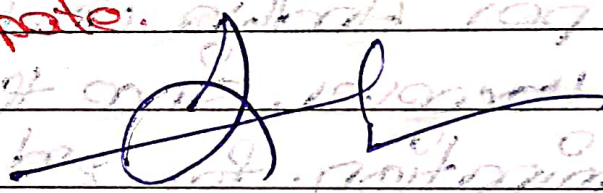
It is also resolved to classify the

students. as advanced learners, average learners, and slow learners. And take up students centre activities as per the SOP given by CCE

The Department of botany can done a clean and green programme which was in the CIA was given by CCE on 29.10.2022

members participate.

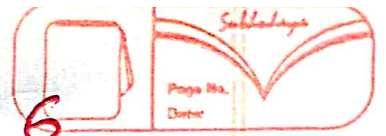
P. Siva prasad:-



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Departmental Minutes - 6



Date: 9-11-2022

To clean and green program in Botanical Garden in our Government Degree college with help of First year degree students and second year degree students to participate to clean and green program in Botanical Garden with support of other faculty to day i.e. 09-11-2022. The program is scheduled to take place in G.D.C.N.R.P.M

Member participate:
P. Siva Prasad.

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